

Meeting Minutes  
CCCFT Steering Committee Meeting  
Tuesday, September 17, 2019

In Attendance: Sharon Saxton, Coordinator; Dave Shapiro, Historian; Brian Bansenauer, Contract Management Co-Chair; Leah Schubert, Activities Co-Chair; Greg Campbell, Contract Management Co-Chair; Robyn Ferret, Conflict Resolution Co-Chair

## **Agenda**

### Reports

- Coordinator
- Historian
- Treasurer - this includes our new budget
- Membership
- Contract Management
- Conflict Resolution
- Activities & Opportunities

Officer replacements

Re-imbursements

Schedule meetings

New business

### Meeting Notes:

- We didn't really get through all the reports. Sharon gave a pretty extensive report of all she's been doing as Coordinator since our last meeting, which included attending AFT-WA's "Powerful Locals" training this past summer. She also talked about a number of ways the Union has provided support for individual faculty members.
- We talked at length about the Grievance Process and how we might want to use it more extensively to get issues on record and to provide some background for various contract matters we've brought up. We discussed creating/using/adapting AFT's model for Grievance writing. We haven't filed a Grievance since 2008 or so, but there have been some issues we've worked through informally with Administration that might have benefitted from the more formal Grievance process. Sharon noted that a real challenge is the 20-day window in which a Grievance must be filed in response to a given issue. That's something we need to be aware of when and if we file future Grievances.
- We noted that we haven't approved, as a Steering Committee, our current 2019 budget. Technically, this puts us out of compliance with our by-laws; however, since we haven't really changed anything since our 2018 budget, we have been using those numbers to guide us in our current expenditures. At our next Steering Committee meeting, we aim to officially approve our 2019 budget.
- We had two associate faculty members on the Steering Committee who aren't able to serve this year, Louise Spiegler, Activities co-chair, and Madeline Gorges, Conflict Resolution co-chair. We will put out a call for replacements.
- The "reimbursements" item from above is simply a few outstanding food items for meetings that Steering Committee members have generously covered; we encouraged those folks to submit their receipts so they can be reimbursed—even though the amounts are small.

- AFT-WA Organizer, Anna-Marie Magdalena, joined us for the meeting and filled us in on some of the initiatives AFT-WA is planning to mobilize labor for the upcoming election and legislative cycles.